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Application for accreditation of a training initiative in the context of continuing education in laboratory animal science

*(Reserved for Acceptance Committee and VLUHR KZ)*

**Request sequence number:**

**Date of receipt:**

**Declared admissible:** yes/no

**Number of hours of training:** 4 hours or less / more than 4 hours

**Date of advice**: Click or tap to enter a date.

**Advice:**

[ ] Recognized from: Click or tap to enter a date.Up to:Click or tap to enter a date.

[ ] Not recognized (explain):

**ORGANISATION**

Organizing entity (e.g., company, university):

Contact:

* Name:
* Function:
* Telephone number:
* E-mail address:
* Billing address:

**TRAINING**

Title/name of the training:

Knowledge domain and animal species (keywords; e.g. reproduction, surgery, alternatives, ethics, mouse):

Summary, objective, and format (max. 15 lines):

Content:

For each topic or component of the course, provide a brief description of the take-home message or learning goals (in the form of an abstract or bullet point overview)

Practical information about the training

Training (start) date: Click or tap to enter a date.

Location (possibly online):

Total hours of training:

|  |  |
| --- | --- |
| Target group(s):[ ]  Animal caretakers[ ]  Active employees or bioengineers[ ]  Researchers[ ]  Veterinarians[ ]  Other: ... | Language:[ ]  Dutch[ ]  English[ ]  Other: ... |
| Test to be taken after training: [ ]  Yes (specify, e.g., online questionnaire): ...[ ]  No | Certificate issued: [ ]  Paper[ ]  Digital |
| Cost to training participants: [ ]  Free[ ]  Paying: € … |  |

How will the training be publicized (include link to website with correct location, time and enrolment methods)?

Accessible to external parties: Yes [ ]

Any conditions for access for external parties (e.g., limitation of number, registration fee, ...):

How do you evaluate and monitor the quality of the training? (e.g., participant survey after the event, ...)

**Speakers/trainers** (not for publication, cf. GDPR and proportionality)

|  |  |  |
| --- | --- | --- |
| **Name** | **Organization** | **Function**  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**ATTACHMENTS**

1. Concise CV of speakers/trainers demonstrating their competence relevant to this training;
2. Optional: additional information to substantiate the quality of the training (e.g., used course materials, handouts, presentations)